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Our Ref : P21/0715/GP599  
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Contact Person : Doreen Vilakazi  
Provider Name : Execuprime Academy (PTY)Ltd  
Company Reg. No : 2005/002905/07  
Address : 57,5th Street  
Wynberg  
Sandton  
Postal Code : 2090

PROGRAMME APPROVAL NUMBER : P21/0715/GP599  
START DATE : 2016/03/01  
END DATE : 2018/03/31

### PROGRAMME APPROVAL CONFIRMATION

The PSETA as a Quality Assurance Partner delegated by the QCTO, is pleased to inform you that Execuprime Academy (PTY)Ltd has been granted Programme Approval status. Execuprime Academy (PTY)Ltd is accredited to train against unit standard/s and or qualification/s as reflected on the transcripts. Please note that this accreditation is in terms of the PSETA Policy and Procedures for the accreditation. All providers are required to sign and adhere to the PSETA provider Code of Conduct.

PSETA wishes to congratulate Execuprime Academy (PTY)Ltd on this achievement. Should you require further information please do not hesitate to contact us.

Yours Faithfully

Dumisani Sibuyi

PSETA ETQA Manager

dumisanis@pseta.org.za

Vision: Cutting Edge Skills for Quality Public Services

Mission: Leading in the development of skilled and competent human capital in the Public Service Sector through:

- effective coordination of skills development interventions based on occupationally directed qualifications ;
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Public Service Sector Education & Training Authority

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## Programme Approval Transcript

Provider Name: Execuprime Academy (PTY)Ltd Programme Approval Number: P21/0715/GP599

Is accredited as a provider with the PSETA to train against the Qualification/s and or unit standard/s registered on the National Qualifications Framework (NQF) that is/are listed below:

Qualification(s) Code	Qualification(s) Title	NQF Level(s)	Credits
57824	Further Education and Training Certificate: Public Administration	Level 04	146
50060	National Certificate: Public Administration	Level 05	141
57804	National Certificate: Public Administration	Level 03	157
57827	National Diploma: Public Administration	Level 07	260
57897	National Diploma: Public Administration	Level 06	240

Unit Standard(s) Code	Unit Standard Title	NQF Level(s)	Credits
243118	Act as a role model in setting a culture of customer service	Level 07	8
377896	Administer contracts for goods, works and services in the public sector	Level 05	5
377993	Allocate transactions using all segments of the Standard chart of Accounts (SCOA)	Level 05	5
242906	Analyse and apply administrative provisions to regionalism, decentralisation and governance	Level 07	16
12979	Analyse and participate in the design of Information Systems	Level 06	12
114698	Analyse global economic structures	Level 07	10
114693	Analyse international law in diplomatic relations	Level 07	12
114704	Analyse South Africa's domestic policies	Level 07	25
114714	Analyse South Africa's foreign policy	Level 07	20
377933	Analyse, monitor and review budgets	Level 06	8
252026	Apply a system approach to decision making	Level 05	6
114873	Apply basic financial procedures to PFMA principles	Level 05	3
242920	Apply critical systems thinking and practice to public sector policy issues	Level 07	8
11273	Apply Fundamental Concepts of Supply Chain Management Optimisation	Level 05	8
119342	Apply knowledge of ethical principles, standards and professional conduct in public sector management and administration	Level 05	8
242915	Apply research methodologies in order to compile in a major research report in a public sector context	Level 07	12
120307	Apply South African legislation and policy affecting public administration	Level 05	10
242911	Apply the principles and theories of public management	Level 07	16
242914	Apply the principles and theories of public sector project management	Level 06	12
377894	Apply the principles of inventory management in the public sector	Level 05	12
114706	Assess the role of the United Nations and other key World Organizations in diplomatic relations	Level 07	8

377934	Classify receipts and payments in accordance with the economic reporting format (ERF)	Level 05	3
377973	Classify, analyse and report on the economic classification using all segments of the standard chart of accounts (SCOA)	Level 06	3
116804	Collect and collate background information for specific contexts	Level 06	15
242918	Conceptualise, design and implement a public sector development management framework	Level 07	16
242907	Conceptualise, design, implement and monitor public policies and programmes	Level 07	20
12138	Conduct an organisational needs analysis	Level 06	10
119621	Conduct electoral observation and monitoring to enhance the practice and assessment of free and fair elections	Level 05	4
260077	Conduct initial assessment for strategic sourcing	Level 06	4
377897	Conduct personnel suitability checks (PSC) and pre-employment screening in the public sector	Level 05	7
13099	Contribute to the implementation, post-implementation review and maintenance of information systems	Level 06	16
243113	Create a culture of a learning organisation within the public sector	Level 06	8
252020	Create and manage an environment that promotes innovation	Level 05	6
15216	Create opportunities for innovation and lead projects to meet innovative ideas	Level 05	4
242904	Deliver public value	Level 07	16
114700	Demonstrate an understanding of diplomacy and the structure of the Department of Foreign Affairs	Level 07	5
10617	Demonstrate an understanding of human resources and industrial relation principles and legislation	Level 06	6
242910	Demonstrate an understanding of public administration functions and policy within the broader market economy	Level 07	12
377913	Demonstrate an understanding of the public finance management act ( PMFA) and related treasury regulations	Level 05	15
114701	Demonstrate economic diplomacy	Level 07	10
114702	Demonstrate effective team work in diplomatic practice	Level 07	5
119627	Demonstrate knowledge of electoral principles, processes and procedures	Level 05	4
119624	Design electoral processes	Level 07	12
243110	Design, implement and evaluate change management strategy for a Public Sector environment	Level 06	10
377953	Determine whether a payment is of a current or capital nature	Level 06	4
243115	Develop a service delivery charter for a public sector organisation	Level 06	10
260097	Develop a sourcing strategy	Level 06	8
243824	Develop an integrated Project Management plan for a simple to moderately complex project	Level 05	8
110483	Develop and manage an organisational records system	Level 06	5
12436	Develop and manage government communication campaigns	Level 07	6
12157	Develop and produce information products for government	Level 06	4
243119	Develop and produce public sector service delivery protocols and agreements	Level 06	10
243121	Develop mechanisms and structures for managing knowledge	Level 06	12
114697	Develop negotiation and conflict management skills for diplomatic practice	Level 07	10
114926	Develop plans for implementing Learnerships and Skills Programmes within a learning organisation	Level 06	5
116587	Develop, support and promote RPL practices	Level 07	10
12161	Establish, develop and manage media relationships to promote the image of Government	Level 07	5
119623	Evaluate and revise electoral processes	Level 07	12
242917	Evaluate public sector programmes	Level 07	16
260137	Execute a strategic sourcing strategy	Level 06	6

114703	Explain the policies of the African States and SADC countries	Level 07	5
12158	Formulate and coordinate government communications programmes	Level 06	5
10080	Formulate, design and implement customer service delivery systems and processes	Level 06	8
242909	Harness knowledge to promote the achievement of public sector goals	Level 07	12
12978	Identify, implement and manage Information System financial control strategy	Level 06	12
242913	Implement a sector wide communication strategy	Level 07	8
116925	Implement an effective change management programme to achieve specified objectives	Level 05	12
377899	Integrate monitoring and evaluation approaches and tools into the strategic and operational management process in the public sector	Level 06	9
242905	Integrate public administration under the rule of law	Level 07	16
242912	Integrate qualitative and quantitative information, methods and evidence to support decision making in the public sector	Level 07	8
115437	Lead and manage people	Level 06	20
7859	Lead and manage teams of people	Level 06	6
115444	Manage construction organizational assets	Level 06	5
242919	Manage human resources in a public sector context	Level 07	12
243111	Manage human resources processes for a public sector organisation	Level 06	12
114493	Manage interactive communication between public and government	Level 06	7
243109	Manage knowledge management systems within the public sector	Level 06	10
120306	Manage service delivery improvement	Level 06	8
243114	Manage the implementation of organisational strategies, policies and plans in a Public Sector environment	Level 06	8
243112	Manage the tender procurement process	Level 06	10
119628	Manage voter registration	Level 05	5
336712	Outline the philosophy of supply chain management	Level 06	6
116353	Participate in the design and implementation of municipal supply chain management	Level 06	12
377898	Perform acquisition management activities for public sector supply chain management	Level 05	11
377901	Perform demand management activities for public sector supply chain management	Level 05	7
377895	Perform logistics management (LM) activities for supply chain management(SCM) in the public sector	Level 05	7
119622	Plan and manage electoral observations to contribute towards free and fair elections	Level 06	8
119626	Plan and manage electoral processes	Level 06	12
377900	Prepare a budget for use in public sector entity/department/section	Level 05	15
120302	Prepare budgets for a specific sector	Level 06	15
243116	Promote and uphold strategic leadership in line with Public Sector vision, values, objectives and priorities	Level 06	10
114705	Promote South Africa abroad	Level 07	10
243117	Set budget parameters for public sector department/organisation	Level 06	10
242908	Strategically lead public sector change	Level 07	12
242916	Strengthen and implement sustainable public sector ethical practices	Level 07	8
10146	Supervise a project team of a developmental project to deliver project objectives	Level 05	14
377893	Use standard chart of accountants (SCOA) to interpret financial transactions for economic classification	Level 05	4

2016/03/01

Date of Approval

2018/03/31

Date of Expiry



Dumisani Sibuyi

PSETA ETQA Manager

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